

Community Fundraising Manager

Together we are making a difference for kids living with genetic disease.

Children's Medical Research Institute (CMRI) was Australia's first dedicated paediatric research facility and is now one of the world's most highly regarded independent medical research organisations. Our research focuses on the four key areas impacting children's health: cancer, genomics and genetic diseases, neurobiology, and embryology.

We seek a Community Fundraising Manager with a deep interest in engaging our community donors and peer to peer fundraisers, the enablers of our work - both individuals and organisations - and servicing their needs. You are an experienced fundraiser who takes a natural interest in people and are comfortable in all types of conversations. With your excellent communication and interpersonal skills, you look forward to having the opportunity of engaging with the public at front-facing events, talking to and presenting our Institute and its achievements confidently to people from all walks of life.

In this role you will enjoy engaging with community supporters, supporting them as they raise money for the Institute in events including The Great Cycle Challenge, Jeans for Genes and third-party events like Run Melbourne and City to Surf. You will thrive with the privilege of engaging with our special children and families who allow us to tell their stories of resilience and hope.

Work with a team of dedicated professionals

- Full-time, Permanent role.
- Excellent not for profit tax benefits
- A flexible and supportive work environment where everyone's contribution is highly valued
- A rare opportunity to join the innovative fundraising team behind the iconic Jeans for Genes campaign.
- Work daily with donors, fundraisers and supporters of the internationally respected Children's Medical Research Institute.
- Make an important contribution to the health of children through medical research.

What can you bring to this role?

- Minimum 3-5 years' experience in fundraising
- Minimum 2-3 years of managerial experience
- Successful track record in building and implementing peer to peer fundraising campaigns.
- Strong planning & execution skills with high attention to detail
- Proven ability to set and meet fundraising or revenue objectives.
- Experience in managing timelines and project plans.
- Natural relationship builder with strong communication skills, both verbal and written.
- Confident with both face to face and telephone engagement.
- High proficiency in the use of the Microsoft Office suite of products
- Social media & Digital marketing &/or fundraising experience
- Experience in using donor relationship CRMs (ideally Salesforce NPSP)

You are a team player with a strong desire to work with a group of people who are energized to change the fact that today 1 in 20 children are born with a genetic disease or birth defect. You have the energy and flexibility to re-task or be adaptable with your working hours in the service of our supporters, and the benefit of our Team and the Institute. You have the desire to work hard in the name of a cause that has and will continue to benefit children for generations to come. You believe deeply in reciprocity and want to work in a team and a workplace that accords respect to all.

If this sounds like you, please apply today and without delay. We will interview suitable candidates as applications are received.

Want to know more about CMRI? <https://www.cmrijeansforgenes.org.au/>

Follow us on LinkedIn <https://www.linkedin.com/company/children's-medical-research-institute/>

We kindly request no unsolicited resumes or approaches from Recruitment Agencies. We will not be responsible for any fees related to unsolicited resumes.

Children's Medical Research Institute is an equal-opportunity employer. We are dedicated to attracting, retaining, and developing our people. We are an Equal Opportunity Employer, and we embrace diversity and inclusion, we strongly encourage applications from those who identify as being Aboriginal or Torres Strait Islander.

[Please apply through our application portal with the link provided:](#)

https://www.datakiosk.com.au/cirrus/usercontrols/journey/careers_job.aspx?kiosk=34B6E48CBC82E8B1EB24CFFDA822A97&GUID=C7A986E9-0AFB-44C1-9A14-B69AEE7D963E&MD5=B7A27CAB94BB901CDB2BEBE7EA9330EF