



## Alumni Relations Manager

Over the last 68 years, Singapore American School (SAS) has grown into one of the world's leading international schools.

SAS is known for its culture of excellence, extraordinary care, and possibilities. We nurture in our students a passion for and commitment to deep intellectual and personal exploration. SAS students grow up in a community where every student learns at high levels, every student is known and advocated for, and every student personalizes their learning.

The Alumni Relations Manager is responsible for planning and executing programs that drive engagement among students and alumni to promote and foster high quality, lifelong-relationships between SAS and its alumni. Working closely with the Associate Director of Alumni Relations, you will serve as the main point of contact for volunteers for the Alumni Club Program, on-campus reunion, and Class Representative Program.

You will bring demonstrable experience in alumni engagement, volunteer management, and digital marketing, preferably in an educational institution or within a role that has highly transferable skills/experience.

Culturally competent with the ability to challenge one's own and other's cultural assumptions, beliefs and values, you will promote safe reciprocal relationships with respect and expectations of diversity, equity, and inclusion.

If you believe in contributing to the vision of SAS, please contact Richmond Associates on +65 96847487 or [info@richmond-associates.com](mailto:info@richmond-associates.com). A candidate information pack can be downloaded here: <https://richmond-associates.com/job/alumni-relations-manager/>

Applications close: WEDNESDAY 20 MARCH 2024