

Submission Planning Document

Thank you for your interest in contributing to FIA's Healthcare Philanthropy Virtual Conference 2024.

This is a unique event tailored for people working in healthcare philanthropy that offers relevant insights and practical advice in a challenging and changing environment. Presented virtually over two half days, the program will incorporate a mix of plenary and alternative sessions. Session times are to be confirmed but are approximately 45minutes duration.

FIA is seeking your help with the following:

1. **Submissions** from individuals willing to present best practice or innovative, evidence-based presentations at the conference
2. **Suggestions** from you, as a fundraising professional, on what topics and sessions should be included; or which presenters you would like to see included in the program.

If you would like to suggest a topic or nominate someone to speak, please email us at training@fia.org.au.

If you would like to speak at the conference, thank you. Please take a moment to read the following information before completing your submission [here](#).

Submissions and ideas will be reviewed by the Conference Program Committee, a committee formed of your fellow fundraising professionals and FIA Members from across Australia. During the review process, we will consider the following:

- The proposed topic and its current relevance to the profession. We are looking for new topics and trends as well as traditional fundraising topics. Presentations should challenge views, reinforce best practice and/or promote new ideas to attendees.
- Whether the subject and presentation complements or competes with others being considered for the program.
- The credentials and speaking experience of the speaker/s, if applicable.
- Whether the speaker is new to FIA events & education and/or International.

As a speaker you'll be entitled to

- A complimentary registration for the entire 2x ½ day conference.

But we do ask that:

- All presentations must adhere to the [FIA Code](#) and speakers are strongly encouraged to complete the [online Code Course](#).
- We aim to have the FIA conference program as learner-centred as possible and not a promotional opportunity for industry consultants and suppliers. Speakers may not promote their company, products or services as part of their presentations.

- Industry consultants and suppliers are encouraged to present a case study with a charity client.
- All presentations and recordings will be made available to conference delegates.
- Only the approved FIA Healthcare Philanthropy Conference slide template shall be used for the presentation. Your organisation or company logo and website address may appear on the first and last slide of the presentation *only*.

It's easy to complete your submission

Submissions are to be made via the online application form, [available here](#).

Below are the 5 easy questions that you will be asked in the online application form. It's a good idea to prepare your responses prior to completing the form online, as the system may time-out if there is a delay.

If you have any questions, please contact the Conference Team on 1300 889 670 or training@fia.org.au

Submission contact

1. Please enter the primary contact for this submission as indicated below.

First name; last name; email; job title; organisation; phone; mobile; state.

2. Please indicate topic or title of a presentation you would like to present at the conference (max 20 words).

3. Provide a description of this topic or presentation. You are welcome to include as much or as little detail as you like, but please restrict to 250 words.

4. What experience do you have to qualify you to speak at the conference on this topic? Please also indicate if you have spoken at any prior conferences/events, and if so which one/s.

Please note that: Presentations made at the conference are considered contributions to the profession and all related expenses are the responsibility of the presenter/s.

See, we told you it was easy. So, jump online and we look forward to hearing from you. [CLICK HERE](#) to go to the online application form.

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