



St Kilda Mums Inc. (St Kilda Mums, Geelong Mums and Eureka Mums)

Love fundraising?
Thrive on building positive relationships?
Excel writing compelling applications and pitches?
Hungry to smash your targets?

If the answer is YES, then we have the role for you!

St Kilda Mums Inc. is seeking a new Philanthropy Manager to help us achieve the ambitious goals in our new strategy and reach every Victorian child that needs us by 2030. We're looking for an excellent grant writer who loves meeting with donors and developing new funding opportunities - if this is you, we'd love to meet you.

Position overview

Responsible for securing over \$1m per year in grant funding and cultivating donor relationships, you will work collaboratively with colleagues right across the charity to build compelling cases for support, applications and pitches.

You will ensure all our grant funders and major donors are made to feel special, understand the impact of their funding and are provided with reports that meet their individual needs.

Reporting to the Head of Fundraising and Communications, you will also work closely with our CEO and board. It is hoped that as income grows, so will the resources to support this role.

About the benefits

- Attractive salary package including Tax-Free Salary Packaging
- Generous leave provisions including 17.5% leave loading and ability to purchase additional leave
- Employee Assistance Program for confidential wellbeing support

How to apply

Please send your Resume and a 2 page Cover Letter, outlining how your skills and experience meet the requirements outlined in the Position Description.

Attention to:

Ms Susie Rouffignac, Head of Fundraising and Communications
recruitment@stkildamums.org

See our website for a Position Description:

<https://www.stkildamums.org/pages/employment-opportunities>



Applications close 5pm Monday 5 December 2022
Initial Interviews Monday 12 and Tuesday 13 December 2022

All offers of employment are subject to a satisfactory Police Check and provision of a valid Working with Children Check prior to commencement. To be considered for this role you must have the right to live and work in Australia.