

## **Philanthropy Manager**

- **Located in Melbourne's East**
- **Flexible and supportive work environment**
- **Full-time or part-time available**
- **Generous salary packaging options**

### **Eastern Health**

Eastern Health is one of Melbourne's largest public health services. We provide a range of emergency, surgical, medical and general healthcare services, including maternity, palliative care, mental health, drug and alcohol, residential care, community health and state-wide specialist services to people and communities that are diverse in culture, age, socio-economic status, population and healthcare needs.

### **About the role**

Reporting to the Senior Philanthropy Manager, the Philanthropy Manager will be responsible for the development and execution of Eastern Health's Gifts in Wills fundraising strategy and strengthening mid-level and major donor relationships.

Based at Box Hill Hospital, this is a full-time role or a part-time for the right candidate

### **About you**

- You are a professional fundraiser with high emotional intelligence
- Demonstrated experience in building genuine and long-standing relationships with major donors and bequestors
- Overseeing the development, management and delivery of the bequest program and strategically transition supporters to future benefactors
- 4+ years experience in the NFP sector/and or a fundraising expert, with management relationship experience
- Have excellent verbal and written communication, presentation and promotion skills
- High level computing skills and an understanding of the importance of a donor database

*Please refer to the attached position description for further details of the role.*

### **What we offer**

**Eastern Health offers a variety of fantastic Employee Benefits, view the extensive range [here!](#)**

- Diverse and engaging career opportunities
- Friendly & supportive team
- Flexible working hours
- Salary packaging options
- Career progression in our teaching hospitals

### **Next Steps**

*If you believe you have the ability to make a difference in this rewarding industry, [apply today!](#)*

Please note:

- All applications must be submitted online via E-Mercury
- All appointments are made subject to a satisfactory Fit2Work Check, where preferred candidates will be required to complete a Criminal History Check at the expense of Eastern Health.
- You must have Australian work rights to apply for this position.
- Recruitment agency applications will not be accepted.

**Eastern Health Values: Patients First | Agility | Humility | Respect | Kindness | Excellence**

Link to Apply: <https://eh.mercury.com.au/ViewPosition.aspx?id=TUlvTSNi8LY=&jbc=ere>