

Fundraising Co-ordinator

- **Join a vibrant team in 2020**
- **Make a difference**
- **Inner Melbourne**



theAlfred
FOUNDATION

Part of **AlfredHealth**

The Alfred hospital is a Melbourne icon. For more than 140 years it has been providing leading health care services to the people of Victoria and beyond. The Alfred Foundation creates and nurtures philanthropic partnerships between the community and The Alfred, generating funds that lead to better health care.. Well known for exceptional Trauma and Emergency Units, The Alfred also provides world-class research and treatment in the areas of Heart, Cancer, Neurology, Mental Health and Organ Transplants.

Philanthropy has enabled The Alfred Foundation to work together to drive innovation at the hospital, purchase new equipment, redevelop and expand facilities to improve patient care, support research, fund scholarships, build knowledge and share learnings with the world.

Reporting to the Fundraising Manager, you will lead community fundraising and events and co-ordinate direct mail, telemarketing and acquisition campaigns. This varied, vital and interesting role will work closely with the Fundraising & Marketing team to implement strategies to engage, acquire and steward donors to support The Alfred Foundation.

You will be a self-motivated team player and problem solver with initiative, attention to detail and the ability to juggle multiple priorities and deadlines. A broad understanding of fundraising is essential, along with a collaborative team approach, excellent communication skills and strong interpersonal skills to engage volunteers and build relationships with internal and external stakeholders. Proficiency in Word, Excel, PowerPoint, Outlook and CRM databases is essential, and FIA Certificate or Diploma in Fundraising is highly regarded.

Professional development, mentoring opportunities, and competitive remuneration and benefits available including salary packaging, ADO's, discount parking and health insurance, onsite gym and childcare services.



Gembridge

APPLY NOW if you are looking for an exceptional opportunity to grow and flourish in your fundraising career.

Forward your application to
michelle@gembridge.com.au

For a confidential discussion, please contact Michelle Varcoe at Gembridge on 03 8375 9661 or 0438 340 270.