

About Griffith University

At Griffith University we believe in, strive for and celebrate the remarkable.

We are known for our high impact research, outstanding student experience, our commitment to social justice and our welcoming environment. We rank in the top 2% of universities worldwide and we're proud of our remarkable achievements, of our people and their passion for making a positive difference. Together we contribute to the development of knowledge and learning in an attractive environment which values excellence, equity, diversity, and innovation.

Griffith University has seen significant growth in philanthropy over the past 4 years and as we approach our 50th Anniversary in 2025 we are looking to continue to invest in and grow our fundraising team.

Under the leadership of a new Vice Chancellor, a strategy is being developed to identify areas of research and scholarship that will continue to set Griffith University apart. We work collaboratively with Trusts and Foundations and existing partnerships in industry, government and service agencies to solve the pressing issues facing society today and into the future.

The opportunity

If you are a successful Major Gift fundraiser with demonstrated Trust and Foundation experience and are looking to take the next step up in your career, this job could be for you.

Alternatively, if you have experience in securing significant philanthropic funding from Trusts and Foundations and are looking to work for a dynamic and entrepreneurial university and would like to enjoy the South East Queensland quality of life, we invite you to read on.

You will work closely with the Executive Team of the University, Senior Researchers and the Director Development & Alumni on multi-disciplinary, long term and high value Trust and Foundation applications. The focus will be on building new relationships and strengthening existing relationships with Trusts & Foundations who are looking to develop trusted and long term partnerships with research organisations, who are well placed to also leverage funding from other sources.

This is a fixed term (two-year appointment with the possibility of renewal subject to satisfactory performance and mutual agreement), full time position based at the Nathan or Gold Coast campus.

About you

To be successful in this role you will possess strong interpersonal, communication, presentation and negotiation skills (preferably with university or medical research experience). You must have a proven track record of building relationships with and securing funding from Trusts and Foundations. From your previous positions, you will be familiar with working to targets and deadlines, are outcomes driven and able to write succinct and compelling proposals to demonstrate the impact of the proposed research project.

You will enjoy working with a team of university Development Managers, reporting to the Director of Development and Alumni. This is a high profile position working closely with the University's executive and world-class researchers in areas such as health, the environment, community wellbeing, social enterprise and Indigenous affairs. You will engage with Trusts and Foundations at a local, regional, national and international level.

If you are looking for a fulfilling job and want to be part of this exciting environment, aspire to use your fundraising or business development skills to make a difference to this world and would like to join a remarkable university that is less than 50 years young, we ask that you consider this role.

Salary range

HEW Level 9: \$110,553 - \$114,506 per annum. Salary package including 17% employer superannuation contribution: \$129,347 - \$133,972 per annum.

How to apply

To view the application requirements and position description for this role, please visit Griffith University's careers board at <https://www.griffith.edu.au/future-staff> and enter job opening ID: 112585 in the search bar.

Applicants for General Staff positions (non-academic) must have unrestricted work rights.

Successful candidates may be subject to a criminal history check.

What we offer

Working for one of the most influential universities in Australia and the Asia–Pacific region, you will join a University that spans six campuses in South East Queensland and all disciplines, while our network of more than 200,000 graduates extends around the world.

At Griffith University, we've worked hard to create a culture that will challenge you to be curious, creative and courageous. We also support the professional and personal development of all our employees and invest in the skills of our people.

Griffith University values diversity, inclusion and flexibility and we encourage Aboriginal and Torres Strait Islander, and people of all backgrounds to apply. Griffith's strategic goals are to also increase the proportion of women in senior academic and administrative roles and in Science, Technology, Engineering, Mathematics and Medicine (STEMM).

Further information

If you would like the opportunity to talk confidentially about this role, please email katy.hughes@griffith.edu.au to organise a time to talk to the Acting Director of Development and Alumni.

For application queries, please contact Ms Busra Sevimli, HR Officer on +61 (0) 7 3735 7359.

Closing date: Friday 28 June 2019 at 5 pm AEST. All applications must be submitted online.

Please note: We do not accept unsolicited CV's from Recruitment agencies / third parties and we will not be liable or responsible for any fees or costs associated with unsolicited CV's sent directly to Line Managers.